



## Christian Service University, Kumasi

### EXECUTIVE SHORT COURSES

#### JULY – SEPTEMBER 2026 TRAINING SCHEDULE

Christian Service University (CSU) is a fully chartered University, committed to training ethical leaders to transform society. We develop human capital potential of organisations and individuals through innovative executive training programmes that are aimed at providing comprehensive business performance improvement solutions.

S/N	COURSE TITLE	PERIOD	TARGET AUDIENCE	DATE	FEE GHc
1.	Event Management	2 days	Event organisers and professionals—including event planners, managers, coordinators, and directors—who handle the conception, planning, and execution of events, from small meetings to large-scale festivals	7th – 8th July, 2026	1,200.00 (1,000.00) online
2.	Management of Christian Mission Schools	2 days	Christian School Administrators, Educators, Church leaders, Missionaries and Education policy makers.	7th – 8th July, 2026	1,200.00 (1,000.00) online
3.	Cyber Security	3 days	This course is designed to give students a comprehensive introduction to cybersecurity, an in-depth fundamental understanding of cybersecurity concepts such as the C.I.A. Triad, Attacks, vulnerabilities, cyber risk management, cloud, virtualization, and comprehensive cybersecurity career path options.	21st – 23rd July, 2026	1,500.00 (1,200.00) online
4.	Customer Service Excellence for Businesses	2 days	Customer and client service executives; Office managers, business support & administrative executives, and managers.	7th – 8th July, 2026	1,200.00 (1,000.00) online
5.	Developing Administrative Executives & Report/Minutes Writing	2 days	Office managers, business support & administrative executives, managers, secretaries, and personal assistants.	7th – 8th July, 2026	1,200.00 (1,000.00) online

6.	Practical Budgeting & Financial Planning Skills	2 days	Project managers, job controllers, budgeting officers, administrators, hr managers and accounts officers.	21st – 22nd July, 2026	1,200.00 (1,000.00)
7.	Forensic and Investigative Accounting & Auditing	2 days	This course is designed to assist Accountants, Internal Auditors, External Auditors, Fraud Investigators, Lawyers, corporate governance experts, managers, business owners, CEO's, etc. to develop expertise and competency in the area of Forensic and Investigative Accounting & Auditing. It is suitable for other business professionals interested in the field of fraud prevention, detection and investigations in areas such as contracts and accounts management.	21st – 22nd July, 2026	1,200.00 (1,000.00) online
8.	Strategic Human Resource Management	3 days	Designed to assist HR managers, administrative officers, managers, business owners, executive secretaries, corporate lawyers etc. to develop expertise and competency in the area of HRM best practices. It is also suitable for other business professionals and students interested in the field of HRM and Management.	20th– 22nd July, 2026	1,500.00 (1,200.00) online
9.	Public Relations and Corporate Communication Management	2 days	Executives who wish to sharpen their PR skills; get a fresh outlook on latest trends in PR; mid-management staff tasked with handling content and promotional collateral for company social media platforms; Executives in charge of decision-making and crisis communications planning for their organizations; PR professionals; Journalists, TV / radio presenters, the Clergy, MCEs, DCEs, political communicators, heads of educational institutions,	11th – 12th August, 2026	1,200.00 (1,000.00) online
10.	Effective Procurement and Supply Chain Management	3 days	Designed for supply chain and logistics professionals and managers across the entire supply chain (procurement, manufacturing, distribution, transportation, warehousing). Project leaders, business unit leaders, operations managers, sales leaders, sourcing analysts, procurement analysts, supervisors, managers, contract development specialists, agents, buyer/planners, purchasing analysts, supply chain and logistics managers, business and systems analysts, inventory planners, order management supervisors, etc.	11th – 13th August, 2026	1,500.00 (1,200.00) online
11.	Monitoring & Evaluation	3 days	Recommended for middle to top level managers in the public and private sectors, M&E practitioners in NGOs and CSOs, students seeking to build skills in M&E, and all other persons involved in any aspect of development programmes and projects, from designing, planning and implementation to monitoring and evaluation.	11th – 13th August, 2026	1,500.00 (1,200.00) online

12.	Leadership & Corporate Governance	2 days	Designed for managers at senior and middle levels of an organisation.	11th – 12th August, 2026	1,200.00 (1,000.00)
13.	Preparation and Interpretation of Financial Statements	3 days	Designed for senior accounting and finance professionals, managers, or business owners seeking to enhance their ability to interpret financial data and updating their knowledge regarding the preparation of financial statements and notes.	25th – 27th August, 2026	1,500.00 (1,200.00) online
14.	Certificate in News Reporting	2 days	Journalists, news presenters, bloggers, students and media practitioners.	25th – 26th August, 2026	1,200.00 (1,000.00)
15	Coding/ Programming for Everyone	2 days	Individuals with or without programming backgrounds, Junior developer and professionals not familiar with Python; Graduates, students, and anyone who is interested in learning Coding/ Programming.	25th – 26th August, 2026	1,200.00 (1,000.00) online
16	Certificate course in Terrorism and Violent Extremism in Africa	2 days	CEOs, security and law enforcement officers, senior managers, and Directors of public and private institutions in the energy, petroleum and maritime sectors, as well as those in banking, insurance, telecommunications, and transportation sectors.	26th – 27th August, 2026	1,200.00 (1,000.00) online
17	Pastoral Care and Counselling	3 days	Pastors, church secretaries/administrators, ministry leaders, denominational executives, and emerging leaders in Christian organizations	1st – 3rd Sept, 2026	1,500.00 (1,200.00) online
18	Prophetism in Contemporary Ghanaian Christianity	3 days	Pastors, theologians, seminary students, church leaders, and pastoral assistants	1st – 3rd Sept, 2026	1,500.00 (1,200.00) online
19	Hermeneutics for Biblical Interpretation	3 days	Pastors, preachers, theology students, Bible teachers, and lay leaders seeking deeper competence in interpreting Scripture	1st – 3rd Sept, 2026	1,500.00 (1,200.00) online
20	Drone Technology	3 days	Young people (18 years and above), students; staff of businesses and organisations whose functions require drone usage; IT professionals; and interested persons.	1st – 3rd Sept, 2026	600.00

**Fees include:** Certificate, Course Materials, Lunch and Snack

**Mode of Delivery:** In-person and Online

**For registration: Contact 024-531-3397; 054-032-9768 or Email: [shortcourses@csuc.edu.gh](mailto:shortcourses@csuc.edu.gh)**

Pay into: UMB Account Number: 1110534472011 (Ridge Branch)

Account Name: Christian Service University

Website: [www.csuc.edu.gh](http://www.csuc.edu.gh)

Course may be rescheduled if it does not begin on the scheduled date.