

# CHRISTIAN SERVICE UNIVERSITY

## STUDENT'S HOSTEL ACCOMMODATION APPLICATION FORM



STATUS: FRESHER ☐ CONTINUING ☐ (PLEASE TICK ONE)

SURNAME:.....

FIRST NAME:.....OTHER NAME(S).....

GENDER: MALE ☐ FEMALE ☐ NATIONALITY.....

DEPARTMENT.....PROGRAMME.....

LEVEL..... STUDENT ID NO.....TELEPHONE NO.....

RESIDENTIAL ADDRESS.....

EMERGENCY CONTACT PERSON.....

TELEPHONE NO.....LOCATION.....

### ROOM TYPE (PLEASE TICK ONE)

ON CAMPUS: ☐ 2 in a room (small) ☐ 3 in a room ☐ 4 in a room ☐ 5 in a room ☐ JCR

OFF CAMPUS: ☐ 2 in a room (small) ☐ 3 in a room ☐ 4 in a room

**NOTE: ROOM ALLOCATION IS BASED ONLY ON YEARLY BASIS AND NOT SEMESTER BASIS**

### GENERAL NOTICE

- On-Campus Hostel is based on only two (2) year Stay-In. (IN-IN-OUT-OUT).
- Off-Campus residents are transported in and out from the Hostel through a Bus System.
- Off-Campus students are responsible for their own payment of Utility bills (light and water).
- A yearly maintenance fee of **GHC 200.00** is billed for all residents.

### DECLARATION

I hereby declare that I have read and understood the rules of occupancy and mode of payment and will submit to it accordingly. I wish therefore to apply for residential accommodation at CSU.

SIGNATURE..... DATE.....

**ATTACHMENT: HOSTEL RULES AND TENANCY AGREEMENT    SUBMIT TO: HOSTEL MANAGER**

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## ALLOCATION OF ROOM

This is to inform you that you have been allocated a room at Christian Service University for 2025/26 academic year. The hostel is payable in full or 70% advanced payment immediately before you're allocated a room.

The payment of the Hostel fee is **Non-Refundable** and the period of the rent is solely based on yearly **NOT** semester.

Student is allowed to vacate the room after One-Academic year and a student who vacates the room after first semester will still be charged for the full year.

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Ebenezer Nsiah-Amponsah, (Estate Officer)

## ACCEPTANCE

I ..... , having read the following statement of the University accept this offer of accommodation and therefore apprehend my signature below.

SIGNATURE.....

DATE.....